# BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS HOUSING & HUMAN SERVICES DEPARTMENT



# ADDENDUM #1

# TO THE REQUEST FOR PROPOSALS FOR LOCAL GOVERNMENT CONTRIBUTION

## FOR FLORIDA HOUSING FINANCE CORPORATION PROGRAMS

### DEADLINE FOR SUBMISSION OF PROPOSALS

Applications will be accepted from the date of issuance of an applicable Request for Applications (RFA) by Florida Housing Finance Corporation (FHFC) and must be received no later than twenty one (21) <u>business</u> days prior to the FHFC due date.

Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Building B, Suite 106

Viera, FL 32940 (321) 633.2076 Phone

(321) 633.21/10 Facsimile

10/26/2016

Ian Golden, Director

For good and sufficient reason, the County has issued Addendum #1 to the RFP. Respondents are responsible for ensuring they have received all addenda.

#### **GENERAL INSTRUCTIONS**

- Regular mail or hand deliver applications no later than 11:00 a.m. 21 business days prior to the Request for Application (RFA) due date by Florida Housing Finance Corporation.
- Contact Dorenda Christian at <u>dorenda.christian@brevardcounty.us</u> or Jack Peduzzi at <u>jack.peduzzi@brevardcounty.us</u> or call (321) 633-2076 with questions about the application.

Brevard County Housing and Human Services Department c/o Dorenda Christian or Jack Peduzzi Building B, Suite 106 2725 Judge Fran Jamieson Way Viera, FL 32940

#### DISQUALIFYING CRITERIA

The following criteria will disqualify an application:

- If an agency contacts anyone regarding this RFP other than the HHS Designated Liaisons listed on page 3.
- If all page limitations identified in this RFP are not met.
- Applications received after 11:00 a.m. 21 business days prior to the RFA due date by FHFC. The
  application will not be accepted.
- Incomplete applications will not be considered.
- Any delivery other than regular mail or hand delivery.
- A signed letter of approval (on letterhead) from an authorized official in the jurisdiction where the development is located supporting the proposed development.